

## **CHANCE TO CONNECT PRIVACY STATEMENT**

Chance to Connect is a Scottish Charitable Incorporated Organisation (registered charity number SC046173). We operate as a society lottery under the umbrella brand “Scottish Children’s Lottery” along with three other Scottish charities; Chance to Flourish (registered Charity number SC046177), Chance to Study (registered Charity number SC046178) and Chance to Succeed (registered Charity number SC046179) (our “Partner Charities”). The Scottish Children’s Lottery is operated by STV ELM Limited (Company Number SC513712) (“STV ELM”).

Although Chance to Connect and our Partner Charities work closely with STV ELM we are, including for the purposes of UK charity law, independent of both STV ELM and our Partner Charities. For the purpose of the Data Protection Act 1998 (the Act), the data controller is Chance to Connect.

When you interact with us we may collect data from which a natural person can be identified. This is known as “personal data”. This privacy statement explains what we do with personal data and how we keep it protected.

We may amend this statement from time to time, so please check for updates or changes when you visit us.

### **What personal data do we collect?**

We may collect personal data from applications for grant funding that are submitted to us, questions you ask us through our website and other interactions you may have with us. The types of personal data we might collect include name, address, e-mail address, job title and telephone number of signatories to applications for grant funding submitted to us and of Directors, Trustees, Members and/or other officers of organisations that we consider for grant awards.

### **Use of data**

We may use information held about you to process grant applications made to us, to administer and analyse awards, to analyse the use of our website, for our own research purposes and to interact with you.

### **Sharing data**

We may share your data with organisations we engage from time to time to help manage your data and with organisations we consult during the application process, when administering awards and when evaluating funding processes and impacts but only for those purposes and we do not permit them to further use or share any personal data. These organisations will include STV Appeal a Scottish Charitable Incorporated Organisation (registered charity number SC042429). Applications for grant funding may be shared among us and our Partner Charities, from time to time. Each of our Partner Charities has its own privacy statement and we recommend you read each of them, carefully.

Other than as we have described above or as required by law, we do not share personal data with third parties without your consent.

### **How do we keep your personal data secure?**

The security of your data is important to us. We have technical and operational security processes in place to protect the data we collect, use and store against unauthorised access or disclosure, improper use or alteration and unlawful or accidental destruction of loss.

Personal data will only be held by, or on behalf of, us for a reasonable amount of time.

### **Your access to your personal data**

You can ask us whether Chance to Connect processes personal data about you and can request a copy of it.

Any such request must be in writing. See our contact details below.

Before sending you any personal data, we will ask you to provide sufficient proof of your identity together with a £10 administration fee.

### **Chance to Connect's Website & Cookies**

Cookies allow us to collect information about our visitors' use of, and experience on, our Services. They do different jobs which also help us improve the performance of our Services and make visits to, and use of, our Services as straightforward and efficient as possible.

Chance to Connect uses cookies to operate our website, to enhance its performance and to distinguish one visitor to our website from another. For information on what cookies Chance to Connect uses, and for what purposes, see our Cookie Policy.

### **Contact us**

Email: [help@chancetoconnect.co.uk](mailto:help@chancetoconnect.co.uk)

Last Updated: October 2016.